

Facilities and Safety Committee

2:30pm-3:30pm

MEMBERS

Jacqueline Collins	Monica Romero	Chelsea Ruwe	Lance Lareau (A)
	Nate Betschart (A)	Michelle Rodriguez (A)	Raul Gallegos (A)
Dave Warczakowski	Jessica Sardo	Yolanda Giang	Frank Fernandez
Matt Fay (A)	Kaylee Stearns	Erika Higginbotham (A)	Robert Fung
Leticia Diaz (A)	Kenneth Nelson	Ana Fuentes (A)	Isaac Arguelles
Morgan Fay	Ryan Shumaker (A)	Larry Maxey	Vicki Gonzales

<p>Call to Order 2:34</p>	<p>Jacqueline Collins</p>
<p>Ice Response Protocol</p> <p>The committee was informed on how to access the SDCCD immigration enforcement page, which is located on the Mesa Safety and Emergency Management webpage. The SDCCD page outlines the Administrative Procedure (AP) regarding the "script" provided to faculty and staff. In the event of contact by ICE agents, the primary protocol is to immediately contact the Chancellor and the SDCCD Police.</p> <p>During the discussion on how to best disseminate this response information to the campus, Jacqueline noted that students have suggested creating a header on Canvas to increase visibility. Additionally, it was recommended that this information be included in the President’s Weekly to further assist with campus-wide communication.</p> <p>Lieutenant Nelson reiterated that the SDCCD Police will not assist ICE agents on campus (unless a judicial warrant is served) and stated they have no information regarding ICE planning to come on campus.</p>	<p>Jacqueline Collins</p> <p>SDCCD Immigration Enforcement Page</p>

<p>The committee was informed that Mesa is currently developing a tabletop ICE Protocol Simulation to test procedures in a "fire drill" style format. The simulation will initially be tested with the executive team. Once the tabletop exercise is completed, the results will be reported to the Safety and Facilities Committee at the next meeting.</p>	
<p>Safety Fair 2026</p> <p>The 2026 Safety Fair is scheduled for October 15th from 10:00 am to 1:00 pm. Yolanda Giang will serve as the chair for this year's event. The Safety Fair is open to the entire campus community, including students, faculty, and staff. The committee is currently seeking members to assist with the planning process and to serve as volunteers on the day of the event.</p> <p>Tentative ideas for the fair include providing "cheat sheets" at each booth so volunteers are prepared to present information, as well as incorporating live demonstrations supported by AV and video elements.</p> <p>The goal of the Safety Fair is to bring awareness to the Great Shakeout earthquake drill and the various safety devices available on campus, such as AEDs, fire extinguishers, and Hands-Only CPR training. This year, the event aims to expand by including a blood drive and a "crash car" simulation.</p> <p>Yolanda shared the current soft plans of the potential booths.</p> <p>Monica suggested partnering with District Facilities (Risk Management) to ensure a district presence on campus. Monica will join the committee specifically to facilitate this "District Connect".</p> <p>Potential student partnerships were also discussed, including the Student Red Cross Club and students from the MET (Sharp internship program). Kaylee Sterns will</p>	<p>Jacqueline Collins/ Yolanda Giang</p> <p>Safety Fair Soft Plans</p> <p>Safety Fair Feedback Survey</p>

follow up regarding the First Aid Club and other student organizations. Additionally, Student Health and Mental Health Services will be looped in for potential collaboration. Vicki Gonzales has volunteered to assist, and David will reach out to the Fire Marshal.

Safety Training Module Update

Jacqueline Collins

The committee was informed that three Safety Modules have been developed for hands-on training. The purpose of these sessions is to provide the campus community with direct support for emergencies, covering topics such as AED use, "Stop the Bleed" kits, stair evacuation chairs, Hands-Only CPR, fire education, and fire extinguisher training.

Each module will be two hours long and led by retired Fire Captains and CCERT trainers. To better accommodate the schedules of faculty and staff, the modules are designed as individual two-hour blocks. These sessions will be spread across various times to include both daytime and evening faculty. A calendar with pre-selected dates will be released soon; these sessions will purposely avoid Flex Week and will offer start times both during the day and after 2:30 p.m. to ensure maximum participation.

Revisit Safety Website

Jacqueline Collins/ Jessica Sardo

Information regarding safety devices on campus has been added to the Safety landing page. This includes details on AEDs, "Stop the Bleed" kits, and evacuation stair chairs, along with corresponding training videos for each.

[Sudden Death/Psychological Language Revision](#)

Jacqueline prefaced the discussion by noting that the Campus Committee has provided feedback regarding the emergency management landing page and program. She reminded the Safety and Facilities Committee that they had previously approved the button layout for the landing page. It was noted,

however, that the information contained within those buttons is primarily sourced from the (Draft) District AP.

Jessica continued the discussion with the objective of reviewing four or five specific emergency situations (represented by the buttons on the landing page) to better tailor the resources to campus needs. The goal is to answer critical questions such as, "What do I do right now?" and "Who is in charge?" by providing Mesa-specific information. This ensures that faculty and staff feel fully prepared to respond to an emergency on campus.

Jessica opened the discussion by asking the committee to consider what specific features and information should be prioritized on the website. Specifically, she raised questions regarding earthquake protocols, such as: "What do we do immediately after an earthquake occurs on campus?" and "Where do we go following an evacuation?"

Monica clarified that the website's tiles serve different purposes depending on the style of information provided. She noted that there are two distinct types of information currently presented and raised the question: should the tiles prioritize procedural information or self and personal care?

As the discussion moves to the Emergency Operations Plan (EOP) Jacqueline clarified that the EOP, will be presented to the Safety and Facilities Committee next. While the District EOP serves as a high-level framework, Mesa is developing its own site-specific Emergency Action Plan (EAP). This EAP will serve as a supplementary document to the EOP, providing procedures tailored specifically to the Mesa campus.

Following the discussion, the committee decided to review the language currently present on the Sudden Death and Psychological Crisis tiles. Jacqueline will provide the committee with revised language sourced from Poppy.

<p>The committee will review the tiles on Thursday prior to the next meeting. Members are tasked with going through the emergency management tiles and sending their feedback to Jacqueline, who will then select specific tiles for the committee to review collectively.</p>	
<p>Roundtable</p> <p>It was noted that the Chemical Inventory Requirements and Hazardous Material Business Plan Training were completed.</p> <p>Monica suggest a calendar for future Hazardous Material Trainings.</p>	
<p>Action Items for upcoming meeting</p> <p>Send Feedback on Emergency Management Tiles to Jacqueline (Thursday before next meeting)</p> <p>Review of Revisited "Sudden Death" and "Psychological Crisis" Language</p>	