



**SAN DIEGO MESA COLLEGE
ACADEMIC SENATE MEETING
March 20, 2017: Room LRC 435 (2:15PM–4:00PM)
MINUTES**

Present:

Academic Senate President Rob Fremland, Gina Abbiate, Carlynne Allbee, Becca Arnold, Bill Brothers, Henry Browne, Leslie Cloud, John Crocitti, Howard Eskew, Amanda Fusco, Lou Ann Gibson, Alison Gurganus, Bill Hoefer, Larry Horsman, Sharon Hughes, Holly Jagielinsk, Candace Katungi, Michael Kidwell, Terry Kohlenberg, Cesar Lopez, Jonathan McLeod, Phyllis Meckstroth, Dina Miyoshi, Michelle "Toni" Parsons, Kim Perigo, Anthony Reuss, Joe Safdie, Robert Sanchez, Paul Sykes, Dawn Stoll, Manuel Velez, Lauren Wade, George Ye and guests Acting Dean Kevin Hazlett, Chairs Ed Helscher and Chris Sullivan and Professors Jim Fegan and Veronica Gerace

Absent:

Bill Clary, Timothy Dillon, Nellie Dougherty, Guadalupe "Lupe" Gonzalez, Helen Greenbergs, Paula Gustin (Excused), Inna Kanevsky, Momilani Ramstrum, Shannon Shi, Steven Siegel (Excused), Alex Stiller-Shulman, Judy Sundayo, Gwen Ulrich-Schlumbohm, Tracey Walker and Walter "Duane" Wesley

- I. CALL TO ORDER & WELCOME** by Academic Senate President Rob Fremland @ 2:22PM.
Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Paul Sykes

II. APPROVAL OF DRAFT AGENDA:

Motion to approve:

M/S

Brothers/Gibson

UNANIMOUS

III. PUBLIC PRESENTATIONS: No Reports

- A. Associated Student Government (ASG) Representative:** Inter-Club Council President Angela Arreaga
B. Classified Senate Representative: President Trina Larson

IV. GUEST:

- A. Multiple Measures Assessment Project (MMAP) Pilot:** Chris Sullivan

September 2015 Edition of the SDCCD Student Services Newsletter:

"Recent legislation has called for a statewide common assessment tool to be used at all 113 California Community Colleges. One component of this Common Assessment Initiative (CAI) involves using multiple measures as part of the assessment process for student placement into Math, English and ESL. In 2014/15 approximately 14 colleges were selected to participate in the Multiple Measures Assessment Project (MMAP) pilot program, including San Diego City, Mesa and Miramar Colleges. The MMAP incorporates the use of student high school transcript data (e.g., GPA, California Standards Tests (CST) scores, and grades from 11th or 12th grade math and English) to inform the placement process. Using complex algorithms, transcript data are analyzed and reviewed for a recommended placement level. Students are then moved to a higher placement level depending upon the results. In spring 2015 the District formed the MMAP Work Group, comprised of Math and English Faculty and Counselors from the colleges. The Work Group has been reviewing the comprehensive MMAP protocols and retrospective data and is currently finalizing a district wide assessment plan that will be shared with the colleges this fall. Approximately 250 students were placed at transfer level English and/or Math as a result of the pilot. Full implementation of MMAP is expected in early 2016 along with the Common Assessment Initiative"

1. The pilot was expanded to fall 2017.
2. The MMAP aligns more closely with K-12 and is complementary with City and Miramar Colleges.
3. English has done well. (High School G.P.A. is a good indicator.)
 - a. High School Math G.P.A. has not been as good of an indicator for Math.
4. Students need to take the Math assessment test if they graduated from high school more than three years ago or the last Math course they took was below Algebra II.
5. Counselor Anthony Reuss said there was bad communication in the beginning and students did not receive emails telling them to enroll in the correct classes until one-week before the semester started.
 - a. Things were better during the second year.
6. Mesa College Faculty developed the MMAP pilot program for Mesa College.
7. Students will only have to take an assessment test once and their score will count throughout California when the program is implemented statewide.
8. English test results will be good for 10 years and Math test results will be good for three (3) years.
9. 150 students from Kearny High School and Madison High School are in the Mesa College pilot.
10. MMAP will replace "ACCUPLACER".
11. Toni Parsons will update the Academic Senate on the MMAP pilot in fall 2017

V. APPROVAL OF DRAFT MINUTES: March 6, 2017

VI. ROUND TABLE TOPIC: None

VII. OLD BUSINESS:

A. Size of Outlook DL Email Messages: (Follow-Up) Academic Senate President Rob Fremland

1. District Assistant IT Director Don Bertram informed Rob that the default email account memory size for each of the districts' approximately 7,000 employees is 1 gig and most employees are at 50%.
 - a. Faculty can request additional memory for their individual accounts through their School Dean.
 - b. The Help Desk can provide assistance for memory and other computer related issues @ extension 7000 or @ ithelp@sdccd.edu.
 - c. Rob Fremland reported that he only keeps his email messages for one year and he goes through his email messages every month.
 - d. Carlyne Allbee said there are Faculty members who do not use their district email accounts, which means email messages are not being deleted from their accounts and taking up memory space.
 - Rob said Adjunct Faculty should to be required to conduct district business using their district email accounts.
 - e. Joe Safdie said you can filter your email messages to find out which ones have attachments and delete the ones with large attachments.
 - f. Rob Fremland asked Joe Safdie if he would be willing to develop an email tip sheet for Faculty.
 - Joe agreed and Rob asked the Senators to send their ideas for the tip sheet to Joe @ jsafdie@sdccd.edu.
 - g. Paul Sykes said you can also sort your email messages by size.
 - h. Rob Fremland said you can prevent "Reply All" responses by putting your addressees in the bcc (blind carbon copy) addressee line.

VIII. NEW BUSINESS:

A. Resolution 17.3.1 – Priority Registration for Student Athletes: Bill Hoefer/Jim Fegan

1. Henry Browne reported student athletes have rigid schedules and time restrictions for matriculation.
2. Henry also reported the City and Miramar College Exercise Science departments are also working on resolutions to provide priority registration for their student athletes.
3. Student athletes end up getting stuck at Mesa College and they are not able to graduate from Mesa College or transfer to four-year institutions.
 - a. They need to be able to complete their courses in a timely manner.
4. Toni Parsons suggested bringing the resolution to the Associated Student Government (ASG) and the Classified Senate too.

Motion to forward the item to the April 10, 2017 Academic Senate meeting as "Old Business" for discussion and potential vote:

M/S

Parsons/Perigo

UNANIMOUS

B. Academic Senate Student Scholarships Ad Hoc Review Committee: Academic Senate President Rob Fremland

1. Rob reported the Academic Senate awards two \$500.00 student scholarships annually.
 - a. Rob would like a small committee to help the Treasurer review the applications and help select the winners.
 - The committee will review our rubric/process at the end of each spring semester starting in spring 2018.

C. Accreditation Exit Report: Academic Senate President Rob Fremland/Chris Sullivan

1. Rob Fremland and Chris Sullivan reported Mesa College did not receive any recommendations for compliance.
2. Administration, Faculty and Classified really came together to prepare for the accreditation site visit.
3. Mesa College received two commendations.
4. President Luster will have an opportunity to correct any factual errors before the report is submitted to the accrediting body.
5. The team will send their report to the Accrediting Commission for Community and Junior College (ACCJC) in June or July 2017.
6. We are hoping to receive full accreditation for seven (7) years.

IX. SENATE EXECUTIVE OFFICER REPORTS:

A. President Elect: Kim Perigo (No Report)

B. Secretary: Becca Arnold

1. Enrollment Management Committee:
 - a. Becca reported she recently joined the committee.
 - b. The summer 2017 schedule is set, but there is a request to add more Distance Education classes to the schedule.
2. Faculty Advisory Committee on Threats (FACT):
 - a. The committee was formed after Faculty expressed concerns about the way the incidents they reported were addressed.
 - b. Please let Becca know if you would like to join FACT in fall 2017.

C. Treasurer: Toni Parsons

1. Please turn in your dues cards and support our student scholarships.

D. Senator at Large (1): Joe Safdie (No Report)

E. Senator at Large (2): Paul Sykes (No Report)

F. President: Rob Fremland

1. Area D Meeting:
 - a. Saturday, March 25, 2017 at Barstow City College. (Rob will attend the meeting.)
2. Academic Senate for CA Community Colleges (ASCCC) Spring 2017 Plenary Session: April 20, 2017 – April 22, 2017
 - a. Please send Rob your feedback regarding the proposed resolutions.
<http://asccc.org/events/2017-04-20-150000-2017-04-22-230000/2017-spring-plenary-session>
3. Committee Service:
 - a. Please volunteer to serve on committees.
4. Resolution 16.9.1 – Academic Senate’s Role in Outcomes Assessments was approved by President’s Cabinet.
 - a. Faculty determines the appropriateness of their outcomes assessments.
5. Spring 2017 Academic Senate Elections:
 - a. Mike Crivello sent out the ballot via email this morning.

X. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Howard Eskew (No Report)
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez (No Report)
3. Committee of Chairs (COC): Chair of Chairs Manuel Velez (No Report)
4. Curriculum Review Committee (CRC): Co-Chair Paula Gustin
 - a. Toni Parsons reported courses that are part of Associate Degrees for Transfer (ADTs) no longer need to receive C-ID approval prior to submission of the ADT for approval.
 - The courses only need to be submitted for C-ID approval before submission of the ADT for approval
 - b. C-ID approval for MATH 119 (Statistics) has been held up, which impacts several ADTs.
5. Program Review Committee (PRC): Faculty Co-Chair Dina Miyoshi (No Report)

B. Other Committees:

1. Basic Skills Committee (BSC): Coordinator Wendy Smith
 - a. Wendy reported the success rate for the ENGL 31/ENGL 101 LCOM is 74%, which is higher than the success rate for ENGL 101.
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (No Report)
3. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo
 - a. Kim reported that she has not received feedback from Faculty whether their office equipment are being dusted.
 - Kim reported the equipment in her area are not being dusted. (Social/Behavioral Sciences Building – Communication Studies area)
 - Holly Jagielinsk reported the office equipment in her area are not being dusted. (Allied Health Building - Health Information Technology)
 - c. Kim is also working on finding dry erase markers that are the easiest to clean off our whiteboards.
 - Kim will work with the Stock Room to make sure Faculty can purchase the whiteboard marker selected from the Stock Room.
4. Catalog Committee: Paul Sykes (No Report)
5. Other Committee Reports: (None)

XI. ANNOUNCEMENTS:

- A.** The next Academic Senate meeting is scheduled for April 10, 2017 in MC 211 @ 2:15PM.
- B.** The next Committee of Chairs meeting is scheduled for April 12, 2017 in MC 211B @ 2:305PM.
- C.** The Advocacy Fair and 2nd Teach-In will be held from 12:00PM-2:00PM on April 12, 2017 during “Cultural Unity Week” in front of the LRC.
 1. There will be 10 minute presentations.
- D.** The “Stand” is now open to provide emergency support to help our students succeed.
<http://www.sdmesa.edu/student-services/student-success-equity/the-stand.shtml>
 1. The Stand provides clothes for interviews, snacks and toiletries to our students.
 2. Faculty and Staff can support the “Stand” through monthly payroll contributions/deductions.

XII. ADJOURNMENT @ 3:30PM.

Motion to adjourn:

M/S

Parsons/Gibson

UNANIMOUS

Submitted by: Sue Saetia

Approved by the Academic Senate: April 10, 2017