



## ACCJC Outcomes Compliance: Spring 2025 Action Plan For Department Chairs, DOCs, Faculty, Classified Professionals

02/13/2025

1. **Ensure your CLOs and SSOs are consistent with the outcomes in Nuventive by April 30, 2025**
  - Nuventive houses the most up-to-date outcomes information
  - No further CLO changes will be made until June 2026 (this is the new outcomes assessment cycle)
  - If there are discrepancies about CLOs, update the syllabi to ensure consistency with Nuventive CLOs
  - If there are discrepancies about SSO, contact the faculty outcomes coordinator
  
2. **Ensure all CLOs are correctly listed on syllabi by April 30, 2025**
  - Follow the syllabus review process (contact your dean to learn more)
  - Work with your chairs, deans, and admin assistants based on the process in your school
  
3. **Assess your CLOs and SSOs, then enter assessment results into Nuventive by June 30, 2025**
  - Follow your department's assessment schedule
  - Following our established outcomes assessment timeline, we must have 75% of outcomes with results entered into Nuventive by June 30, 2025
  
4. **Review assessment findings, plan for improvement, and enter the results into Nuventive – happen during FLEX Week in Spring 2025 and Fall 2025**
  - At the start of Spring 2025 and Fall 2025, host a department/school meeting to review assessment findings and plan for improvements. Provide additional support to faculty still needing to enter results
  - After the meeting, enter a summary of the discussion in Nuventive under “Reflection and Action Plan”

**As of 02/17/2025: CLOs with results: 36.6%; SSOs with results: 55.6%**

For questions or support, contact our Faculty Outcomes Coordinator: Liza Rabinovich at [erabinovich@sdccd.edu](mailto:erabinovich@sdccd.edu)

## **ACCJC Outcomes Compliance: Spring 2025 Action Plan For Managers**

**02/13/2025**

**Overall goal:** ensure the progress and the completion of the *ACCJC Outcomes Compliance: Spring 2025 Action Plan*

**Ongoing responsibilities:** provide regular check-ins and support to faculty and classified professionals, provide regular updates to VP, dean of IE, and the Faculty Outcomes Coordinator

### **1. Ensure CLOs and SSOs are in alignment with Nuventive by April 30, 2025**

- By March 15: remind faculty, DOC, and department chair to use outcomes from Nuventive in their syllabi
- By April 30: ensure that CLO discrepancies are adjusted on syllabi and SSO discrepancies are reported to the faculty outcomes coordinator

### **2. Ensure CLOs are correctly listed on syllabi by April 30, 2025**

- By Feb 28: remind faculty, DOC, and department chair about syllabus compliance
- By March 15: conduct a review of syllabi for CLO accuracy and provide feedback (if needed)
- By April 18: conduct a review of syllabi for CLO accuracy and provide feedback (if needed)
- By April 30: confirm the completion status with the VP, the dean of IE, and the faculty outcomes coordinator

### **3. Ensure Spring 2025 assessments are completed and results are entered into Nuventive by June 30, 2025**

- By Feb 28: hold first meeting with department chair and/or DOC to review assessment progress and department schedule
- By March 31: hold a second meeting with department chair and/or DOC to review assessment progress and department schedule (if needed)
- By April 15: check on assessment results progress and follow up with departments that may be behind
- By May 15: ensure all assigned areas are on track for 75% of outcomes with results entered into Nuventive by June 30, 2025

### **4. Ensure the assessment findings and results are entered into Nuventive by June 30, 2025**

- By Feb 28: work with faculty, DOC, and department chair to schedule an outcomes review meeting (*Outcomes Across Campus*)
- By March 31: ensure that the first meeting is conducted and that the summary of the discussion for Spring 2025 is entered into Nuventive under "Reflection and Action Plan"
- By April 15: review the current progress and host the second meeting (if needed)
- By May 15: ensure that all assigned areas are on track for 75% of outcomes with results entered into Nuventive by June 30, 2025; ensure programs have outcomes meeting scheduled at the start of Fall 2025
- By May 31: update the compliance status with the VP, the dean of IE, and the Faculty Outcomes Coordinator