


FACILITIES PLANNING
COMMITTEE AND SAFETY
COMMITTEE
3.19 PCAB UPDATE

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FACILITIES PLANNING COMMITTEE

Purpose:

The Mesa College Facility Planning Committee is a representative committee to be appointed through the shared governance process by its constituent groups. Its purpose is to review major facility issues which impact Mesa College, provide long-range facilities planning and oversee the maintenance, repair, remodeling and building of Mesa College's Facility Master Plan.

Recommendations will be brought directly to President's Cabinet.



2018-2019 MEMBERSHIP



- ▶ **Chair:**
Lorenze Legaspi - Vice President, Administrative Services
- ▶ **Deans:**
Leslie Shimazaki – Dean, Arts & Languages
Ryan Shumaker – Dean, Exercise Science, Health Education, Dance, and Athletics
Aileen Crakes – Dean, Student Development
- ▶ **Supervisors:**
Frank Fernandez – Supervisor, Stockroom
- ▶ **Academic Senate:**
William Brothers – Professor, Biology
Kim Perigo - Professor, Communication Studies; Academic Senate President
- ▶ **Classified Staff:**
Michael McLaren - Instructional Lab Technician, Learning Resource and Academic Support
Taj George - Administrative Technician, Administrative Services
Matt Fay - Occupational Environmental Health and Safety Coordinator
- ▶ **Disability Support Programs and Services:**
Erika Higginbotham - Coordinator, Disability Support Programs and Services
- ▶ **Facilities Management:**
Christopher Manis - Vice Chancellor, Facilities Management
- ▶ **Facilities:**
Dave Warczakowski - Regional Facilities Officer
Eduardo Arteaga - Senior Custodial Crew Leader
- ▶ **Campus Police:**
Diana Medero – Lieutenant, College Police
- ▶ **MET**
Melissa Agudelo – MET Principal

2018/19 COMMITTEE UPDATES

- ▶ Will review Facilities Request Rubric
- ▶ Discussed Quad Project
- ▶ Participate in Facilities part of Educational Master Plan



SAFETY COMMITTEE

Purpose:

The Mesa College Site Safety Committee provides a venue to address safety issues and promote safety in all areas across the campus. It also provides planning related to safety enhancements, emergency contingencies and disaster preparedness. The Safety Committee, together with other appropriate members and the President of Mesa College shall constitute the Safety Officers of Mesa College.

The Committee meets monthly to review safety reports, workplace accident/injury reports and recommendations from Safety Officers, determine, plan and implement safety training, direct measures for hazard abatement, and promulgate workplace safety rules.



Charge from the Mesa Injury Illness Prevention Plan (IIPP):College Safety Committee

- ▶ Ensure that all of the regulatory and program requirements detailed in this document and the Mesa College Safety Program Manual are met, through the analysis of data from inspections, injuries and illnesses, and overall observance of the safety culture displayed on the campus.
- ▶ Recommend any additions or changes to the workplace safety rules contained in any of the safety plans used by the campus.
- ▶ Conduct formal inspections of assigned workplaces using Appendix B – Work Place Inspection Report
- ▶ Assist supervisors in conducting workplace hazard assessments to identify, evaluate, and correct hazards.
- ▶ Follow up on accident reports to make sure the contributing hazard(s) has been corrected.

From the CAL/OSHA regulation Title 8, section 3203:

To comply with the communication requirements are presumed to be in substantial compliance if the committee:

- ▶ Meets regularly but not less than quarterly.
- ▶ Prepares and makes available to affected employees written records of the safety and health issues discussed at the committee meetings, and maintained for review by the Division upon request.
- ▶ Review results of the periodic scheduled worksite inspections.
- ▶ Reviews investigations of occupational accidents and causes of incidents resulting in occupational injury, occupational illness or exposure to hazardous substances, and where appropriate, submits suggestions to management for the prevention of future incidents.
- ▶ Reviews investigations of alleged hazardous conditions brought to the attention of any committee member. When determined necessary by the committee, it may conduct its own inspection and investigation to assist in remedial solutions.
- ▶ Submits recommendations to assist in the evaluation of employee safety suggestions.
- ▶ Upon request of the Division, verifies abatement action taken by the employer to abate citations issued by the Division.

2018-2019 MEMBERSHIP



- ▶ **Co-Chairs:**
 - Lorenze Legaspi - Vice President, Administrative Services
 - Matt Fay - Occupational, Environmental Health and Safety Coordinator
- ▶ **Emergency Response:**
 - Alex Napoles - District Network Specialist, Technology Services
- ▶ **Deans:**
 - Susan Topham - Dean, Math and Natural Sciences
 - Ryan Shumaker - Dean, Exercise Science
- ▶ **Facilities:**
 - Dave Warczakowski - Regional Facilities Officer
 - Eduardo Arteaga - Senior Custodial Crew Leader
- ▶ **College Police:**
 - Diana Medero - Lieutenant, College Police
- ▶ **Department Representatives:**
 - Carol Novosad - Instructional Lab Technician, Animal Health Technology
 - Nathan Betschart - Professor, Fine Art
 - Tonya Whitfield - Associate Professor, Culinary Arts
 - Rob Meyers - Supervisor, Bookstore
 - Suzanne Khambata - Health Center Services Director
 - Erika Higginbotham - Coordinator, Disability Support Programs and Services
 - Michael Lewis - Instructional Lab Technician, Physics
- ▶ **Classified Staff:**
 - Taj George - Administrative Technician, Administrative Services
- ▶ **MET:**
 - Melissa Agudelo - MET Principal
- ▶ **District Representatives:**
 - Frank Fennessey - Risk Manager, District
 - Trevor Wilson - Occupational Environmental Health and Safety Coordinator, District

2018/19 COMMITTEE UPDATES

- ▶ Update building specific safety plans
- ▶ Review Occupational Safety Plans
- ▶ E.g. Chemical Hygiene Plan, Injury & Illness Prevention Plan, and Hazard Assessment Plan

